



## 2021-2022 International Student Admission Process & Checklist

The Crean Lutheran High School Admissions Committee reviews each application holistically, taking into account the unique gifts and talents of each student. Applications should follow the step-by-step procedures outlined below in a timely manner.

### Step 1. Apply Online

- Create a username and password through Crean Lutheran's online admissions portal, [clshs.schooladminonline.com](https://clshs.schooladminonline.com).
- Complete and submit **Student Application** online.
- Submit \$300 (non-refundable) application fee.
- **Log in to the admissions portal, and complete the [Admissions Checklist](#).** A list of required documents is provided in the checklist on the right.
  - o **Family Information Verification Form** must be completed and signed by parents. Scanned copy must be emailed directly from the parent's email address to [int@creanlutheran.org](mailto:int@creanlutheran.org).
  - o Submit a signed copy of the **Request for Records** form and **Discipline Record** form to your current school. All school records must be emailed directly to the international department at [int@creanlutheran.org](mailto:int@creanlutheran.org).
  - o Invite your current English and Math teachers (via email) to complete and submit teacher recommendations online.
  - o All documents submitted through the portal must be scanned, NOT photographed.

### Step 2. Application Review & Interview

**Upon receipt of all documents**, student applications are reviewed individually by the Admissions Committee. In person or Skype video interviews will be scheduled in a timely manner for those who qualify. Prior to an interview, we may deny applications that do not meet the criteria for acceptance.

### Step 3. Notification of Admission Decision

After the interview is completed, applicants will be notified of an admission decision within two weeks. All admissions decisions will be sent via email to students and parents.

### Step 4. Enrollment

Accepted students will be invited to complete the registration process online. The signed **Letter of Intent to Enroll** form must be submitted within two weeks from the date of acceptance, along with the \$750 registration fee and \$1,200 international summer program fee (both non-refundable after March 1). All new international students are required to attend the international summer program, which begins at the end of July.

### Step 5. I-20 Processing

Upon completion of the enrollment process, a welcome packet will be mailed to the student which will include the student's I-20. New international students should immediately make an appointment with the US embassy for an F1 Visa interview. Full annual tuition and the health insurance fee are due by May 1, 2021. For transfer students, Crean Lutheran's I-20 will be issued after the student's SEVIS record is released from their current school.

### International Admissions Checklist

- |   |                          |
|---|--------------------------|
|   | ✓                        |
| 1. Online Application <a href="https://clshs.schooladminonline.com">clshs.schooladminonline.com</a> | <input type="checkbox"/> |
| 2. Student's full-face view photo (digital)   | <input type="checkbox"/> |
| 3. Student's Passport Copy  | <input type="checkbox"/> |
| 4. Visa Copy (students already studying in the US)  | <input type="checkbox"/> |
| 5. I-20 Copy (students already studying in the US)  | <input type="checkbox"/> |
| 6. Family Information Verification Form   | <input type="checkbox"/> |
| 7. Parents' Passport Copies   | <input type="checkbox"/> |
| 8. Bank Letter/Certificate of Balance   | <input type="checkbox"/> |
| 9. Signed Financial Agreement Form  | <input type="checkbox"/> |
| 10. Signed Statement of Faith Form  | <input type="checkbox"/> |
| 11. Signed Drug Testing Consent Form  | <input type="checkbox"/> |
| 12. Signed Home Language Survey Form  | <input type="checkbox"/> |
| 13. Signed TOEFL Policy Agreement   | <input type="checkbox"/> |
| 14. Student Essay   | <input type="checkbox"/> |
| 15. Official TOEFL IBT Score Report from ETS (CLHS Code – 3604)                                     | <input type="checkbox"/> |
| 16. Transcript (original and translated copy)   | <input type="checkbox"/> |
| <input type="checkbox"/> Middle School <input type="checkbox"/> High School                         |                          |
| 17. Discipline Record   | <input type="checkbox"/> |
| 18. Attendance Record   | <input type="checkbox"/> |
| 19. Teacher Recommendation Forms  | <input type="checkbox"/> |
| <input type="checkbox"/> English Teacher <input type="checkbox"/> Math Teacher                      |                          |
| 20. Immunization Record (Please check if you have)  | <input type="checkbox"/> |
| <input type="checkbox"/> Tdap after 7th birthday <input type="checkbox"/> TB Test                   |                          |
| 21. Application Fee \$300 (non-refundable)  | <input type="checkbox"/> |

**International Admission Deadline**  
**February 1, 2021**

*Please send your inquiries or documents to:*

**CLHS International Department**  
12500 Sand Canyon Ave, Irvine, CA 92618  
**Phone:** 949-387-1199 **Fax:** 949-398-6560  
**E-mail:** [int@creanlutheran.org](mailto:int@creanlutheran.org)



<b>SCHOOL FEES (payable to CLHS)</b>			
<b>Fees</b>	<b>Amount</b>	<b>Due Date</b>	<b>Method of Payment</b>
<b>Application Fee</b>	\$300.00	Due with Application (non-refundable)	1. check (payable to CLHS) mailed or submitted to the international department office 2. credit card (this option is only available for application fee payment through the application portal)
<b>2021-2022 Registration Fee</b>	\$750.00 per family	March 1, 2021 or Two weeks from the date of acceptance (non-refundable after March 1, 2021)	Upon acceptance, new families will need to set up accounts in FACTS (Crean Lutheran's tuition management system).  1. check (payable to CLHS) mailed or submitted to the international department office 2. FACTS Online Payment – online payment from a U.S. bank account 3. Flywire Payment – online transfer from an international bank
<b>FACTS Annual Enrollment Fee</b>	\$25.00 per family		
<b>International Summer Program Fee</b> (Summer 2021)	\$1,200.00		
<b>Tuition Fee (2020-2021)</b> <b>Tuition fee for the 2021-2022 year will be updated in November, 2020.</b>	\$25,460.00	May 1, 2021 or Two weeks from the date of acceptance (non-refundable after June 1, 2021)	

<b>REQUIRED HEALTH INSURANCE FEE</b>			
<b>All international students with I-20 are required to purchase school health insurance.</b>			
<b>Fees</b>	<b>Amount</b>	<b>Due Date</b>	<b>Method of Payment</b>
2020-2021 Insurance Premium and Processing & Service Fee for 12 months	\$1,275.00 subject to change for the 2021-2022 academic year	May 1, 2021 or Two weeks from the date of acceptance	cash/check (payable to <b>TIIG, LLC</b> )/ Wire transfer (please contact the international department)

<b>TOEFL CLASS FEE (IF APPLICABLE)</b>			
<b>Fees</b>	<b>Amount</b>	<b>Due Date</b>	<b>Method of Payment</b>
2020-2021 Tuition	\$1,400.00 subject to change for the 2021-2022 academic year	August 30, 2021	cash/check (payable to <b>CL Academy</b> )

## AVERAGE ANNUAL FEES

*These fee amounts are subject to change each academic year.*

<b>Books</b> (can purchase or lease)	<b>\$420 average</b> (range \$250-\$800)
<b>Uniforms</b>	<b>\$218 average</b> for returning students, \$326 average for new students.
<b>Lunch</b> (optional)	<b>\$6 - \$10 average daily</b> Monthly menus are available online. Families will need to create an account to pre-order meals by midnight the night before.
<b>Saints Spirit Package Fee</b> (optional)	<b>\$125</b> Includes spirit t-shirt, yearbook, student planner, dance discounts, free home athletic event admission (not play-offs), lunch card activation fee
<b>Athletics Operation Fee</b>	<b>\$200</b> It is paid one time per school year, not per sport.
<b>Individual Sport Athletic Participation Fee</b> (transportation, uniform, shorts/pants, socks, warm-ups, bag, player banquet, media guide, etc.)	Parents receive a line item list of individual items due for each sport. Fees vary <b>between \$450 (volleyball) - \$750 (football)</b> . Cheer and Song/Dance \$1,500. See Athletic Director for exact fee.
<b>Performing Arts</b>	The Performing Arts Department is comprised of: Choir, Dance, Instrumental Music, Praise Band, Hip Hop, and Drama. Each program includes a student participation fee to augment school support of these programs to effectuate a first rate program. The annual fees range from <b>\$100 - \$400 per class plus one-time costs for apparel</b> .
<b>Visual Arts</b>	Each Visual Art course has a lab fee of <b>\$85</b>
<b>Cohort Program Annual Fees</b>	<b>\$500</b> per cohort program
<b>AP Test Fee</b>	<b>\$95</b> per test
<b>Saturday School</b>	<b>\$10</b> per hour
<b>Concordia University Dual Credit</b>	<b>\$90</b> per unit; maximum 4 units per class
<b>Estimated Senior Graduation Cost</b>	<b>\$150.00 - \$650.00</b> depending on the package options families choose
<b>Host Family Fee</b>	For questions about host family information, please contact the international department at <a href="mailto:int@creanlutheran.org">int@creanlutheran.org</a>



**This form must be completed by a parent of the student!**  
**Completed form must be scanned and emailed directly by the parent to [int@creanlutheran.org](mailto:int@creanlutheran.org).**

**STUDENT INFORMATION**

<b>Legal Name:</b>	Last (Family) Name	First Name	Middle Name	<b>Preferred Name:</b>	English Nickname
<b>Entering Grade:</b>		<b>Gender(M/F):</b>		<b>Date of Birth (mm/dd/yyyy):</b>	
<b>Country of Citizenship:</b>		<b>Visa Type:</b>	<input type="checkbox"/> F1 <input type="checkbox"/> F2 <input type="checkbox"/> J1 <input type="checkbox"/> J2 <input type="checkbox"/> Other:		
<b>Student's Personal Email:</b> <small>Student's own email address is required</small>				<b>Cell Phone:</b>	

**Father Information**

**Mother Information**

<b>Name:</b>	Last (Family) Name	First Name	<b>Name:</b>	Last (Family) Name	First Name
<b>E-mail (Required):</b>			<b>E-mail (Required):</b>		
<b>Cell Phone (Required):</b>			<b>Cell Phone (Required):</b>		
<b>Primary Language:</b>			<b>Primary Language:</b>		
<b>Job Title/Position:</b>			<b>Job Title/Position:</b>		
<b>Company Name:</b>			<b>Company Name:</b>		

**ADDRESS INFORMATION**

**Home Country Permanent Address (outside U.S.): Foreign Address is required to issue student's I-20**

Street (Include Street #, Building #, Room # if applicable)	City	Province/State	Country	Postal Code
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**Home Address in US (if applicable):**

Street (Include Street #, Building #, Room # if applicable)	City	State	Zip Code
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**Student currently lives at this US address:**    ☐ Yes    ☐ No    **Student will live here while at CLHS:**    ☐ Yes    ☐ No

**While at CLHS the student will live with:**    ☐ Father    ☐ Mother    ☐ Relative    ☐ Host Family Chosen by Parents  
**OR**    ☐ Check here to request for host family arrangement by CLHS

**CLHS Guardian/Host Family Policy:** Students must reside with an approved (by CLHS) guardian or host family who must be over the age of 25 years old and a U.S. citizen (or an active U.S. Visa holder). The guardian/host family must provide a valid I.D. and reliable contact information to CLHS and partner in lieu of parental role on issues of attendance, academics, medical and other matters of student safety and success. Students may not change guardian/host family without approval from CLHS. Failure to notify the school of any guardian/host family change can result in immediate dismissal. **NOTE: CLHS reserves the right to deny acceptance to, or dismiss students who do not meet the requirements outlined above.**

## U.S. GUARDIAN OR CONTACT PERSON INFORMATION (IF APPLICABLE)

Completing the information below will authorize CLHS to release student's information in order for them to assist

Name:		Relationship to Student:	
Email:		Cell Phone:	
Street Address	City	State	Zip Code

## AGENCY INFORMATION (IF APPLICABLE)

Completing the information below will authorize CLHS to release student's information in order for them to assist

Agency Name:		Contact Person Name:		
Email:		Contact Phone #:		
Agency Address	City	Province/State	Country	Postal Code

## FINANCIALLY RESPONSIBLE PERSON (Required)

Crean Lutheran's student account billing is done electronically with FACTS, our online billing system. When student is accepted, an invitation to create account and to pay the registration will be sent to the email below

Name:		Relationship to Student:	
Email:		Cell Phone:	
Street Address	City	State	Zip Code

I certify that all information supplied in this form is true and accurate. I understand that the school reserves the right to select or reject any applicant. I understand that my signature below indicates that I have read, understood, and agreed to the following school policies:

- **REFUND POLICY:** \$750 registration fee is non-refundable after March 1, 2021. No portion of tuition or fees paid is refundable after June 1, 2021.
- **GUARDIAN/HOST FAMILY POLICY:** See previous page
- **TOEFL POLICY:** CLHS will only accept official score reports from ETS. Accepted students with TOEFL score below 80 or reading score below 22 must enroll in, and pay fees for, our TOEFL program. Enrollment and fees for the TOEFL program must be addressed each year until the student earns at least a composite score of 80, with a score of at least 22 in the reading section.
- **CONSENT TO RELEASE STUDENT RECORDS:** By providing the above information, I consent and authorize release of student's financial and educational records to them.

**This form must be physically signed by parents of the student.**

**Completed form must be scanned and emailed directly by a parent to [int@creanlutheran.org](mailto:int@creanlutheran.org).**

FATHER'S NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

MOTHER'S NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



*I have no greater joy than to hear my children are walking in the truth. 3 John 1:4*

**STUDENT ENROLLING FOR THE 2021-2022 SCHOOL YEAR** (SEPARATE FORM REQUIRED FOR EACH STUDENT)

STUDENT'S NAME:

GRADE IN 2021-2022:

**NAME AND ADDRESS OF PERSON(S) RESPONSIBLE FOR PAYMENT:**

NAME:

RELATIONSHIP TO STUDENT:

EMAIL:

CELL PHONE:

Street (Include Street #, Building #, Room # if applicable)

City

Province/State

Country

Postal Code

**ANNUAL REGISTRATION FEE (DUE MARCH 1, 2021)**

There is an annual \$750 family registration fee due to secure placement for the 2021-2022 school year. This fee is nonrefundable except in the following circumstances:

Refundable up to March 1, 2021 OR if the student's visa application is denied (must provide proof)

**INTERNATIONAL STUDENT TUITION FEE (DUE MAY 1, 2021)**

Tuition for the **2020-2021** school year is \$25,460. **Tuition amount for the 2021-2022 school year will be updated in November, 2020.** International student tuition must be paid in full by **May 1, 2021**.

Tuition can be paid through FACTS, Crean Lutheran's tuition management system.

**Method of Payment**

1. FACTS Online Payment – online payment from a U.S. bank account
2. Flywire Payment – online transfer from an international bank
3. Check (payable to CLHS) mailed or submitted to the international department office

**SIGNATURE OF PERSON RESPONSIBLE FOR PAYMENT OF TUITION AND FEES**

I hereby agree to pay tuition and fees according to this financial agreement. I acknowledge that:

- REGISTRATION FEE IS NON-REFUNDABLE UNLESS EXCEPTIONAL CONDITIONS APPLY (SEE ABOVE).
- AFTER **JUNE 1**, NO PORTION OF TUITION OR FEES PAID OR OUTSTANDING WILL BE REFUNDED OR CANCELED. IF A STUDENT DEPARTS CLHS DURING THE ACADEMIC YEAR, THERE IS **NO REFUND**.
- THERE ARE FEES ASSOCIATED WITH RETURNED PAYMENTS AND LATE PAYMENTS.
- CONTINUED ENROLLMENT IS CONTINGENT UPON A CURRENT ACCOUNT.
- ALL TUITION AND FEES MUST BE PAID IN FULL BEFORE RELEASE OF HIGH SCHOOL DIPLOMA OR OFFICIAL FINAL TRANSCRIPTS OR PARTICIPATION IN GRADUATION/SENIOR ACTIVITIES.
- THE ABOVE POLICIES APPLY TO ALL FOUR YEARS.

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## FINANCIAL POLICIES

<b>ABSENCES</b>	No tuition refund will be made for absences during the school term, regardless of the reason.
<b>CONTINUED ENROLLMENT</b>	Continued enrollment is contingent upon a current account with no outstanding balance due.
<b>GRADUATION HOLD</b>	Official final transcripts and the diploma will be held until all outstanding fees are paid. Participation in graduation/senior activities may be withheld if there is an outstanding balance.
<b>REFUND POLICY</b>	<p>After <b>June 1</b>, no portion of tuition or fees paid or outstanding will be refunded or canceled unless the student's visa is denied (must provide proof). If a student/family chooses to depart CLHS during the academic year or decides not to attend the school, there is <b>NO REFUND</b>.</p> <p>The school's duties and obligations under this Contract may be suspended indefinitely without notice during all periods in which CLHS is closed due to any force majeure events, including, but not limited to, any earthquake, fire, flooding, act of God, war, governmental action, act of terrorism, epidemic, pandemic, state of emergency, or any other event beyond the school's control. CLHS has developed a contingency instruction plan to deliver remote instruction as soon as is reasonably practicable and safe under the circumstances. If such a force majeure event occurs, the schools' duties and obligations in this contract may be postponed for a period of time until the school can deliver its contingency course instruction or until such time as CLHS, in its sole discretion may safely reopen. In the event CLHS is closed for a period of time or must deliver course work remotely due to an event under this clause, parent agrees the school is under no obligation to cancel, waive, or refund, any portion of tuition that is owed or paid to CLHS.</p>
<b>INTERNATIONAL STUDENT TUITION POLICY</b>	In order to meet the needs of our International students, CLHS has established an International Department which provides comprehensive resources for this diverse population of learners. Students who enroll at CLHS through the International Department will retain their status as "international student" for the duration of their tenure, and the international student tuition policies apply for all four years.

## TUITION RELATED FEES

<b>LATE PAYMENT FEE</b>	Late charge of \$100.00/month will be assessed if not paid in full by May 1, 2021. CLHS may suspend the student if tuition is not paid by the specified dates above. Please notify the office of any issues.
<b>RETURNED PAYMENT FEE</b>	There is a \$30 charge for all returned payments. If this occurs twice during the school year, Crean reserves the right to require the responsible party to make future payments in cash, money order or cashier's check.
<b>FACTS ENROLLMENT FEE</b>	There is a \$25 annual FACTS enrollment fee, which will be added to the tuition amount.
<b>REGISTRATION FEE</b>	<p>There is an annual \$750 family registration fee due to secure placement for the 2021-2022 school year. This fee is nonrefundable except in the following circumstances:</p> <ul style="list-style-type: none"> <li>A. Refundable up to March 1, 2021</li> <li>B. If the student's visa application is denied (must show proof)</li> </ul>

## OTHER FEES

There are other school related fees such as books, athletic fees, extracurricular fees, classroom lab fees, uniforms, etc., that are not included in the tuition fee. Please see our website, [creanlutheran.org](http://creanlutheran.org), and click on Admissions, Tuition and Fees tab to get a more accurate projection of these fees.





### BELIEF AND PRACTICE STATEMENT

- I absolve the school from liability to me or my child at school, school-sponsored events, trips, or other school-related activities.
- I understand that the school reserves the right to expel any child.
- I agree to uphold and support the high academic standards of the school by providing a place at home for my child to study and to give my child encouragement in the completion of homework and assignments.
- I understand that the standards of CLHS do not tolerate dishonoring of the Holy Trinity, the Word of God, or the beliefs of the Lutheran Church Missouri Synod. Furthermore, profanity, obscenity in word or action, disrespect to the personnel of the school, or disobedience to the established policies of the school shall not be tolerated.
- I agree to authorize the school to employ such discipline as it deems wise and necessary and absolve the school from liability to me or my child.
- We assume responsible supervision for events and activities involving other CLHS students held at our home or off-campus at our child(ren)'s initiative, ensuring that we abide by both legal and CLHS moral and character guidelines.
- Should legal action, for any reason, be taken against Crean Lutheran High School or any employee or agent thereof, on my child's behalf, CLHS will first seek a solution by Christian arbitration. Should arbitration fail or the other party persist in legal action and the school or its agent not be found at fault, I agree to pay any attorney fees, court fees, damages, or other costs that CLHS or its agent should incur to defend itself against such action.
  - **For families who are Christian:** We agree to honor and respect CLHS's mission of "bringing up children in the training and instruction of the Lord" (Ephesians 6:4) by striving to maintain a home environment where Christ is worshipped and God's Word is authoritative and by regularly worshipping as a family in a Christian church, by being supportive of the mission and beliefs of the Lutheran Church Missouri Synod and not discouraging the mission or beliefs in any way.
  - **For families who are not Christian:** We agree to honor and respect CLHS's mission of "bringing up children in the training and instruction of the Lord" (Ephesians 6:4) by being supportive of the mission and beliefs of the Lutheran Church Missouri Synod and not discouraging the mission or beliefs in any way.

### FACULTY/STUDENT/PARENT COMMITMENT STATEMENT

Crean Lutheran High School views itself as people created, forgiven, loved and valued through God and His reconciling activity in Christ Jesus. Therefore, faculty and staff, along with the students, shall endeavor to assist in the developmental process of each student by:

1. Nurturing spiritual and emotional growth;
2. Equipping in knowledge and skills;
3. Providing social and relational support and training;
4. Promoting healthy physical development.

This process is an educational partnership among students, school, church, home and community.

**Student/Parent Handbook:** We have read and agree to policies and information in the Student/Parent Handbook. Available on [www.CLHS.org](http://www.CLHS.org).

**School Policies:** We will abide by all policies, rules and regulations, striving to be a supportive part of the Christian community of students and teachers as we work together in Christ's name.

**Social Media:** We understand that how we represent ourselves online is an extension of us and Crean Lutheran High School. Crean Lutheran High School students who engage in inappropriate social networking/media practices are subject to school disciplinary consequences. Depending on the nature of the inappropriate activity, the student is subject to suspension, expulsion and/or legal proceedings and consequences.

**Photo Publicity Release:** I/We grant CLHS permission to use my/our child's photograph, video image or likeness in publications, videos, or websites produced by CLHS or their partners without compensation or fee. To revoke this permission, please submit a request to the office.

**School Directory Release:** I/We grant CLHS permission to publish on the web in a password protected document my/our contact information for the purposes of communication and/or carpooling with other CLHS families. To revoke this permission, please submit a request to Student Services.

I have read CLHS's Belief and Practice Statement and the Faculty/Student/Parent Commitment Statement and acknowledge that Crean Lutheran High School, in all of its educational and extracurricular settings, operates within this worldview understanding. I will be supportive and respectful of CLHS's commitment to these beliefs, core values and convictions. We have read the above statements and agree to support the faculty and staff at CLHS and abide by all school policies.

PARENT/GUARDIAN NAME: _____	SIGNATURE: _____	DATE: _____
STUDENT NAME: _____	SIGNATURE: _____	DATE: _____





*Do you not know that your bodies are temples of the Holy Spirit, who is in you, whom you have received from God?  
You are not your own; you were bought at a price. Therefore honor God with your bodies.  
1 Corinthians 6:19-20*

I understand that as a condition of my privilege to be a student of Crean Lutheran High School, I agree, if requested, to be tested for drugs, alcohol, and nicotine products and to have my personal property searched if reasonable suspicion of possession exists, all pursuant to the policies and procedures set forth in the Crean Lutheran High School -- Drug Testing Program.

I specifically consent to provide a sample of my hair, urine, and/or saliva for the purposes of analysis for the presence of alcohol, nicotine, opiates, marijuana, cocaine, amphetamines, methamphetamines and other drugs. I am aware that the most efficient and likely test used will be a urine sample.

If I am found to have used banned substances, refuse to be tested, attempt to falsify or alter the test results, refuse to allow my property to be searched, or otherwise violate a provision of the policies and procedures, I understand that I may be subject to a period of suspension, expulsion and or withdrawal. I also understand that I and my personal belongings, including any automobile in the CLHS parking lot, may be subject to search by school administration if reasonable suspicion exists, at any time.

I understand that CLHS will notify parents of negative results in the timeliest manner possible via the parent email address in the CLHS database. Upon the determination of a positive result, parents will be notified immediately to meet with the CLHS administration.

Further, I hereby fully and forever release and discharge Crean Lutheran High School, including their personnel, from any claims, demands, damages, rights and cause of action, present or future, anticipated or not anticipated, that may arise due to involvement in any drug test or search of my personal property.

Prior to signing this agreement and release, I have had the opportunity to review the Crean Lutheran High School -- Drug Testing Program, to have my questions about the drug testing program answered to my satisfaction by an official of Crean Lutheran High School, and to seek legal advice regarding this matter, if I desire.

By signing this agreement and release, I agree to the foregoing and my parent or legal guardian, by signing this agreement and release, also agrees to the foregoing on my behalf.

STUDENT NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PARENT/GUARDIAN NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



*Let no one despise you for your youth, but set the believers an example in speech, in conduct, in love, in faith, in purity. 1 Timothy 4:12*

There is some federal funding available to help students who speak a language other than English and who are not yet proficient in English. In order to obtain the services supported by this funding, we need to find and assess the English proficiency of students with a linguistic history including a language other than English.

Your cooperation will help us meet this important requirement to obtain resources to help our students. Please answer the following questions. Thank you for your help.

**School:** Crean Lutheran High School      **Entering Grade:** \_\_\_\_\_      **Birthdate:** \_\_\_\_\_

**Name of Student:** \_\_\_\_\_  
Last,                      First                      Middle

1. Which language did your child learn when he/she first began to talk? \_\_\_\_\_
2. Which language did your child most frequently speak at home? \_\_\_\_\_
3. Which language do you (the parents or guardians) most frequently use when speaking with your child? \_\_\_\_\_
4. Which language is most often spoken by adults in the home? (parents, guardians, grandparents, or any other adults) \_\_\_\_\_

PARENT/GUARDIAN NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



*A wise man is full of strength, and a man of knowledge enhances his might.*  
Proverbs 24:5

Dear Parents and Guardians,

May the blessings of Christ, our Savior and Redeemer, be with you now and always!

As a reminder, the foundational skills of reading, writing, listening, and speaking are key components for academic success. Due to the rigors inherent in college preparatory, advanced placement, and honors courses, it is imperative that each student's level of competency be assessed in these four areas. Our chosen assessment tool is the TOEFL iBT (Test of English as a Foreign Language), which provides us with scores in each of the four areas.

Students interested in attending Crean Lutheran as freshman (9th grade) must have a **minimum composite TOEFL iBT score of 65**. Students entering at the sophomore (10th grade) level or above must have a composite score of **at least 80, with a score of 22 or higher in the reading section**. Please note that CLHS will only accept official score reports from ETS. When you register for the test, please enter our school code: 3604.

### Search and Select Score Recipients

Add to My Score Recipients

×

Add to My Score Recipients

Score Recipient Code and Name	Division	Location	Price	Action
No score recipients have been selected.				

**Accepted students with a TOEFL score below 80 or reading score below 22 must enroll in, and pay fees for, our TOEFL program.** Enrollment and fees for the TOEFL program must be addressed each year until the student earns at least a composite score of 80, with a score of at least 22 in the reading section. Furthermore, in order to adequately handle staffing for the TOEFL program, scores must be submitted by May 1 of the academic year previous to the one for which you are applying and/or requesting to be excused from the TOEFL program. Please note that our TOEFL classes are typically held on-campus, on Thursday or Friday afternoons from 3:00 p.m. to 5:00 p.m., but are subject to change.

Please sign below indicating you have read, understood, and agreed to the CLHS TOEFL requirements:

STUDENT NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PARENT/GUARDIAN NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



*As each has received a gift, use it to serve one another, as good stewards of God's varied grace: whoever speaks, as one who speaks oracles of God; whoever serves, as one who serves by the strength that God supplies—in order that in everything God may be glorified through Jesus Christ. Proverbs 24:5*

Any student can just attend a school, but at Crean Lutheran High School, we want students to make CLHS their school! This only happens through active participation and involvement. God has blessed you with many gifts; please describe the gifts, talents, and passion you have that may contribute to make Crean Lutheran High School your school.

[illegible]

[illegible]



*Give instruction to a wise man, and he will be still wiser; teach a righteous man, and he will increase in learning.*  
Proverbs 9:9

The student named below is applying for admission to Crean Lutheran High School, a private high school located in Irvine, California. Crean Lutheran reviews each application in a holistic manner, thereby making recommendations an important part of the process. Thank you for taking the time to aid this student, and CLHS, in the application process. Please note; we will hold your comments in the strictest confidence. If you do not know the candidate well enough to recommend him/her, please inform the applicant so that he/she may consider another reference. If you have further questions, please do not hesitate to contact the CLHS International Department at 949-387-1199 or [int@creanlutheran.org](mailto:int@creanlutheran.org).

STUDENT'S FULL NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_

SCHOOL NAME: \_\_\_\_\_ CITY: \_\_\_\_\_

Please check the box in each category that best describes the student

Areas	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Classroom Conduct						
Attentiveness						
Initiative, Drive, Motivation						
Organizational skills / Study habits						
Emotional / Social Development						
Concern for others						
Intellectual Curiosity						
Overall Academic Ability						
Interest in Co-curricular activities						
Overall Character and comportment						

## Short Response Items

1. I have known this student for \_\_\_\_\_ year(s) \_\_\_\_\_ month(s).
2. How often and for how long does the class meet? \_\_\_\_\_
3. Please list the topics covered in this year's course: \_\_\_\_\_  
\_\_\_\_\_
4. What are the first three words that come to mind to describe this student? \_\_\_\_\_  
\_\_\_\_\_
5. Have you ever had to take any disciplinary action with this student that involves school officials and/or parental involvement? If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_
6. How would you assess the student's overall attitude and approach to learning? \_\_\_\_\_  
\_\_\_\_\_
7. Does this student have any special talents such as athletic, artistic, performance, etc.? \_\_\_\_\_  
\_\_\_\_\_
8. Crean Lutheran High School offers a rigorous college-prep curriculum designed to develop individual student gifts and talents. With this goal in mind, please make a recommendation related to how you see this student adapting to such a program.

\_\_\_\_\_ Highly Recommend    \_\_\_\_\_ Recommend    \_\_\_\_\_ Recommend w/ reservation    \_\_\_\_\_ Do not recommend

**Other Comments** (Feel free to attach additional comments):

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Teacher Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Phone Number: \_\_\_\_\_ Teacher's Email: \_\_\_\_\_

**Please email the completed form directly to the CLHS International Department at [int@creanlutheran.org](mailto:int@creanlutheran.org).**





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Proverbs 9:9

The student named below is applying for admission to Crean Lutheran High School, a private high school located in Irvine, California. Crean Lutheran reviews each application in a holistic manner, thereby making recommendations an important part of the process. Thank you for taking the time to aid this student, and CLHS, in the application process. Please note; we will hold your comments in the strictest confidence. If you do not know the candidate well enough to recommend him/her, please inform the applicant so that he/she may consider another reference. If you have further questions, please do not hesitate to contact the CLHS International Department at 949-387-1199 or [int@creanlutheran.org](mailto:int@creanlutheran.org).

STUDENT'S FULL NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_

SCHOOL NAME: \_\_\_\_\_ CITY: \_\_\_\_\_

Please check the box in each category that best describes the student

Areas	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Classroom Conduct						
Attentiveness						
Initiative, Drive, Motivation						
Organizational skills / Study habits						
Emotional / Social Development						
Concern for others						
Intellectual Curiosity						
Overall Academic Ability						
Interest in Co-curricular activities						
Overall Character and comportment						

## Short Response Items

1. I have known this student for \_\_\_\_\_ year(s) \_\_\_\_\_ month(s).
2. How often and for how long does the class meet? \_\_\_\_\_  
Texts (including novels) used in
3. class: \_\_\_\_\_  
\_\_\_\_\_
4. What are the first three words that come to mind to describe this student? \_\_\_\_\_  
\_\_\_\_\_
5. Have you ever had to take any disciplinary action with this student that involves school officials and/or parental involvement? If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_
6. How would you assess the student's overall attitude and approach to learning? \_\_\_\_\_  
\_\_\_\_\_
7. Does this student have any special talents such as athletic, artistic, performance, etc.? \_\_\_\_\_  
\_\_\_\_\_
8. Crean Lutheran High School offers a rigorous college-prep curriculum designed to develop individual student gifts and talents. With this goal in mind, please make a recommendation related to how you see this student adapting to such a program.

\_\_\_\_\_ Highly Recommend    \_\_\_\_\_ Recommend    \_\_\_\_\_ Recommend w/ reservation    \_\_\_\_\_ Do not recommend

**Other Comments** (Feel free to attach additional comments):

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Teacher Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Phone Number: \_\_\_\_\_ Teacher's Email: \_\_\_\_\_

**Please email the completed form directly to the CLHS International Department at [int@creanlutheran.org](mailto:int@creanlutheran.org).**



*I have no greater joy than to hear my children are walking in the truth. 3 John 1:4*

**This form must be completed by the parent/guardian of the applicant. Please submit the completed form to the student's current school to request a release of transcripts and records which are part of the required application materials.**

**Dear School Administrator:**

STUDENT'S NAME

has applied for admission to Crean Lutheran High School.

I, \_\_\_\_\_, request that \_\_\_\_\_ please send the  
(Parent/Guardian Name) (Current School Name)

following information directly to the Crean Lutheran High School International Office as soon as possible. If you have any questions for CLHS on this matter, you may contact them directly at 949-387-1199 or [int@creanlutheran.org](mailto:int@creanlutheran.org).

**PLEASE RELEASE THE FOLLOWING INFORMATION**

1. Copies of the student's transcripts and/or current progress report card
2. Copies of immunization records and verification
3. Discipline Records Verification Form (attached)
4. Copies of attendance records
5. Copies of all standardized testing records
6. Copies of Special Education file (if applicable)

**Please email all records to:**

**[INT@creanlutheran.org](mailto:INT@creanlutheran.org)**

Thank you for gathering and sending these documents to Crean Lutheran High School, attention: International Office, as expediently as possible. These records are an important part of my child's admission packet for CLHS. Please do not forward CUM file at this time.

I hereby give my permission to release my child's information to Crean Lutheran High School.

**PARENT/GUARDIAN NAME:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NOTE: Please submit this form to the student's current school.**

*Proclaiming Jesus Christ through Excellence in Education*



*I have no greater joy than to hear my children are walking in the truth. 3 John 1:4*

**THIS SECTION TO BE COMPLETED BY THE PARENT/GUARDIAN**

**STUDENT'S NAME:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_

I authorize the release of information regarding my child's disciplinary record from the school listed below to Crean Lutheran High School. I hereby waive access to this information which all remain confidential and may be used in the evaluation of my child's admission to CLHS.

**PARENT/GUARDIAN NAME:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLEASE GIVE TO CURRENT SCHOOL FOR PROCESSING**

This section is intended to serve as a disciplinary review and should be completed by the principal or administrator responsible for disciplinary matters at the school most recently attended.

**Dear School Administrator:**

The student listed above is applying for admission to Crean Lutheran High School. We would appreciate your assistance in providing the information requested below. Please email the completed form directly to CLHS International Department at [int@creanlutheran.org](mailto:int@creanlutheran.org). Thank you for your assistance in helping us evaluate this applicant.

1. Has this student ever been found responsible for any disciplinary violation while attending your school resulting in detention, probation, suspension, removal, dismissal, or expulsion? ☐ YES ☐ NO

If yes, please check all that apply. ☐ No instances of office disciplinary action  
☐ Several instance of minor disciplinary action  
☐ Frequent need for office intervention  
☐ At least one instance of serious or major disciplinary action (suspension, expulsion, etc.) Please explain.

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2. Is there any information we should know before we make an admission decision on this student's application? ☐ YES ☐ NO

If yes, please explain.

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3. Is the applicant eligible to return to your school (if not graduated)? ☐ YES ☐ NO

**SCHOOL ADMINISTRATOR**

Administrator's Printed Name

Position

Email

Phone Number

Signature

Date



STUDENT'S NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ PLACE OF BIRTH: \_\_\_\_\_

CALIFORNIA STATE IMMUNIZATION REQUIREMENTS	
VACCINE	REQUIRED DOSES
Polio	4 doses (or 3 doses if 1 dose is on or after the 4th birthday)
Diphtheria, Tetanus, and Pertussis	5 doses (or 4 doses if 1 dose is on or after the 4th birthday)
Measles, Mumps, Rubella (MMR)	2 doses both on or after the 1st birthday
Hepatitis B	3 doses
Varicella	2 doses. Physician-documented varicella (chickenpox) disease history or immunity meets the varicella requirement
Tdap or DTP Booster (must contain pertussis)*	1 dose on or after 7th birthday. Td does not meet the requirement.

\*Tdap vaccine may not be available in some countries. Students from those countries must get a Tdap vaccine in the U.S. and submit the record before the first day of school.

Vaccine	DATE EACH DOSE WAS GIVEN (mm/dd/yyyy)				
	1st	2nd	3rd	4th	5th
POLIO (OPV or IPV)					
DTP/DTaP/DT/Td					
MMR Measles, mumps, and rubella					
HEPATITIS B					
VARICELLA Chickenpox				<input type="checkbox"/> History of Varicella Doctor's Signature: _____	
Tdap Booster Tetanus, reduced Diphtheria, and Pertussis	1 dose after 7th birthday				

TB Test	Type	Date Given	Date Read	mm indur	Impression	CHEST X-RAY (Necessary if skin test positive)
	<input type="checkbox"/> PPD <input type="checkbox"/> IGRA				<input type="checkbox"/> Positive <input type="checkbox"/> Negative	Film Date: _____ Impression: <input type="checkbox"/> normal <input type="checkbox"/> abnormal Person is free of communicable tuberculosis: <input type="checkbox"/> yes <input type="checkbox"/> no

The attending physician/clinic stamp must be stamped on the front of the immunization record to confirm who verified the immunizations. I certify that I reviewed a record of this child's immunizations and transcribed it accurately:

Official Seal/Stamp Here

\_\_\_\_\_  
Name of Physician or Clinic

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date